HILLAM PARISH COUNCIL

CHAIR: Councillor Julie Sadler

CLERK: Mrs Juvina Janik

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**MINUTES of HILLAM PARISH COUNCIL held Wednesday 6th DECEMBER 2017**

**At Monk Fryston and Hillam Community Centre at 7.30pm**

**01. Present and apologies**

Councillors Sadler (Chair), Collinson (VC), Mitchell, Robertson and Tuddenham in attendance. Apologies were received and accepted from Cllrs Little and Wright. Also in attendance: Juvina Janik (Clerk) from 8pm.

**02. Declarations of Interest**

Councillor Mitchell declared an interest in item 12b.

**03. To approve and sign the minutes for Parish Council Meeting 1st November 2017**

**Resolved:** The minutes were approved by council and signed by Councillor Sadler as a true record.

\*At this point, due to the clerk not yet being in attendance, the chair moved the meeting on to item 7 followed by items 10, 11 and 13.

**07. To approve recommendations made by the staffing committee regarding clerk salary**

**Resolved:** It was resolved to accept the recommendation of a rise in clerk salary in line with NALC guidelines. Cllr Sadler to contact payroll administration.

**10. Burton Salmon shared defibrillator awareness course**

**Resolved:** There was a request from the postman about how to use the defibrillator, it was agreed that Cllr Sadler would show him how it worked rather than implement further awareness sessions. Cllr Sadler will notify Burton Salmon that Hillam PC will not be sending anyone for training.

**11. Village maintenance:**

a) £400 donation from Pub is the Hub – **Resolved:** it was agreed this donation would be spent on new signage for the village entrance following digging and preparation of the ground for flower beds. Monk Fryston Liaison group will discuss any details about the MF/Hillam boundary sign with Monk Fryston PC. Clerk will ask NYCC Highways if planting can take place next to signs. Cllr Sadler to provide article for Hillam News about the planting next to signs and the design of the sign. Hillam PC aim to complete this project by 2018. Cllr Sadler to officially Thak Pub is the Hub group for their kind donation.

b) Ivy damaging wall on Chapel Street/Tom Lane footpath – **Resolved:** Clerk to contact appropriate authority about maintenance.

c) Land/Tree at Monk Fryston/Hillam boundary – still awaiting information from Cllr Pearson. **Resolved:** Clerk to ask Cllr Pearson to prioritise the work and the tree cut back.

d) Betteras Hill Road Maintenance – no information back from Cllr Pearson. Resolved: Clerk to contact NYCC directly again for investigation into the issue.

e) Fly Tipping Notices – Resolved: Clerk to arrange delivery of these signs. Cllr Robertson will put notices on Betteras Hill Road, Blue Bell Wood Road and Stocking Lane.

f) Christmas Trees – excellent feedback on the Christmas trees at the entrances to the village and the Ring Tree Lights. Resolved: Cllr Sadler to send Thank yous to the people who contributed.

g) Matters to report to the clerk:

i) Clerk to request SDC clean Betteras Hill Road

ii) PC to make sure grit bins are full and residents have access to grit as and when required. Cllr Collinson to check Betteras Hill Road Grit Bin levels. Expensiture approved for up to three bags of grit if required.

iii) Clerk to send letter to builders on Stocking Lane to remind them that wagons are not to be driven through Hillam Village and that all verges damaged are to be made good after building is complete.

**13. Updates from Councillors from meetings, events or matters arising**

Burial Board: Cllr Collinson indicated that there would be an increase of £280 between Monk Fryston, Hillam and Burton Salmon parish councils. This equates to approximately 15p per household.

\*Clerk’s arrival to the meeting 8pm

SDC Planning Meeting: the meeting was suggesting that planning application would be viewed by consultees via SDC Public Access rather than having hard copies sent to meetings. Hillam PC disagree with this suggestion, clerk to confirm hard copies will continue to be sent.

CEF: Community Messaging service set up to get information out to communities quickly/send alerts. Sherburn Library project successful after £250k invested to create a community hub.

MFHCC: Boundary fence discussion continues. MFHCC currently opposes the proposition of a fence on their land.

**04. Finance Matters:**

a) **Resolved:** November finance summary and bank reconciliation was presented and approved. Cllr Roberston signed the report and the bank statement.

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| --- | --- | --- | --- | --- | --- |
|  | Cashbook Opening Balances 24 OCT 2017: | Receipts | Payments | CASHBOOK Closing Balance at24 NOV 17 | BANK STATEMENT Balance at24 NOV 17 |
|  Reserve Account | £ 5212.61 | - | - | £ 5212.61 | £ 5212.61 |
| Current Account | **£ 8677.88** | **400.00** | **862.36** | **£ 8215.52** | **£ 8315.52** |
| **o/s chq #604 MF PTA for £100****£8315.52 - £100= £8215.52****The cash book and bank statement reconcile** |

**b) Agree and approve DECEMBER payments**



November

c) In addition, the internal audit for the second quarter (July, August, September 2017) has been completed by Cllr Mitchell. An error was found and investigated, this turned out to be a typing error only.

**05. Streetlighting updates re inspection and SOX lamps**

NYCC are replacing all SOX lamps with LED technology by 2020. This is not just a bulb change and lanterns will need to be replaced. They have indicated that Hillam PC will no longer be able to get replacements for its SOX lamps and will need to replace the whole lantern. There are 28 to be replaced. To replace all at once, as well as replace any faulty/scheduled repairs is not an affordable option. The precept will need to take this into account. **Resolved:** The PC will assess on an individual basis, each replacement as and when it is necessary. Clerk to keep the streetlight maintenance record up to date and clear so that the cost can be monitored closely.

**06. Feedback from the SDC precept meeting and finalise precept demand for 2018/19**

Grant element (last year of this award) will be £50.05. There is no limit to the rise in precept that parish councils can demand as long as it can be justified to the public. SDC is limited to a 2% rise per year. Three options were discussed in depth:

1. no rise will result in a loss of over £60
2. A rise of 3.6% will raise a precept of £12,500 – this will not cover the cost of even one of the repairs on the schedule
3. Request enough money for 1 streetlight column replacement on top of budget (based on £1,100 per replacement). The precept demand would be for £13,242.04 which results in a 9.8% rise per band D property, £3.52 per household.
4. Request enough money for 2 streetlight column replacements on top of budget (based on £1,100 per replacement). The precept demand would be for £14327.04 which results in an 18.8% rise per band D property, £6.77 per household.

**Resolved: Hillam Parish Council voted and option D was agreed. Although a difficult decision and not likely to be a popular choice, the PC believe this is the only way to keep up with the maintenance of the parish owned lights that are fast becoming out of date and irreparable. Based on the results of the condition survey conducted by NYCC and the fact that SOX lanterns will now need upgrading to LED technology as they each fail, the PC realise their current budget and precept demand will not cover this maintenance, and reserves have already been used to cover urgent streetlight repairs highlighted by the survey.**

Cllr Sadler will draft a report to explain the situation to the community via the website and Hillam News.

The form was completed for a requirement of £14327.04 and signed by the clerk and the Chair.

**08. Query updates regarding Dunce Mire Lane ownership**

It is belived that Duncemire Lane ownership belongs to the Parish Council and is registered as a Bridleway with NYCC. Clerk to count it as a piece of land owned by Hillam Parish Council.

**09. Common Land Registers Update; request from NYCC**

**Resolved:** Clerk to take list of titles believed to be held by Hillam PC, find/acquire title deeds and register with NYCC as necessary.

**12. Planning:**

1. JETY/2016/0985/COU – Amended plans, proposed change of use – Bert’s Barrow, Austfield Farm, Austfield Lane. **Resolved:** So long as the dog waste bin and the path are not impeded in anyway, there are no observations.
2. 2017/1242/HPA – Proposed erection of 2 storey side extension – Autumn Cottage, 17 Bedford’s Fold. **Resolved:** Cllr Mitchell removed himself from this discussion. There were no observations to be submitted.

**14. Confirm the date and time of the next Parish Council Meeting**

**Resolved:** There will be no meeting in January. The next meeting will be Wednesday 7th February 2018, 7.30pm at Monk Fryston and Hillam Community Centre.

**15. Meeting closed – 9.30PM**

SIGNED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_